

Part-Time Video Technician Position: Lexington United Methodist Church, Lexington, MI

Hours per week: Average 10 hours/variable by season. Ash Wednesday, Holy Week, Easter, Christmas Eve/Christmas are work days.

Compensation: Commensurate with experience and skill

Overview: As the video technician, you are tasked with ensuring the production quality of our worship services and teaching videos, whether that be online or in-person. Additionally, you will prepare our services for publication on our various media platforms to promote the mission, vision, and values of the Lexington United Methodist Church.

Responsibilities:

- Oversee the prerecording, in-person presentation, and/or live streaming of all worship services. This will include set up, recording, editing, and uploading/posting of all service components including liturgy, preaching and music.
- Operate camera equipment, switch between video sources on multi-camera remotes, use equipment such as switchers, video slide projectors and video effects generators.
- Observe pictures through monitors and give direction to camera and video volunteers concerning shading and composition (if available).
- Assist with video support for ministries as required including testimonies, ministry highlights, or announcements for worship services, web, or social media
- Maintain and test equipment on a regular basis to ensure proper care and operation.
- Meet with worship team and/or pastor to discuss weekly worship video requirements either in person or by digital means.
- Create weekly worship videos by editing together the various video submissions into one cohesive video, with transitions, titles, lyrics, credits, and leveled sound.
- Investigate and follow all copyright laws for music, liturgy, videos, and images used in recording.
- Ensure that all copyright licenses are up to date and included in all recordings.
- Work with volunteers to train, direct and manage video recordings.
- Perform other duties as assigned and as the position evolves.

Qualifications, Requirements:

- Love of Jesus and commitment to follow him.
- Willingness to be trained through appropriate sources.
- Enjoy working with others.
- Excellent communication skills.
- Experience with media platforms (Facebook, Instagram), texting apps, SlingStudio, editing software.
- Have some understanding of photography and video.
- Have a desire to learn and expand your understanding of lighting, stage management, editing, and presentation.
- Able to provide proof of employment eligibility.

Contact Lexington UMC at [lexingtonumc@gmail.com](mailto:lexingtonumc@gmail.com) to submit resume, education/training experience and the names and phone numbers/email addresses of 3 references (work experience supervisor/instructors/personal). To be considered you must submit the information requested in a .doc or .pdf . References must submit directly to this email address.